

Academic Year of 2024
Master's Program
Department of Agricultural Science
Graduate School of Sustainability Science, Tottori University

Application Guidelines
for

Grade Skipping Admissions for Privately
Financed International Students
- October Admission -

Application Period for qualification evaluation	Tuesday, May 7, 2024 ~ Friday, May 17, 2024
Application Period	Thursday, June 6, 2024 ~ Tuesday, June 11, 2024
Examination Period	Monday, July 1, 2024 ~ Thursday, July 4, 2024
Announcement of Results	Monday, July 29, 2024

Master's Program
Department of Agricultural Science
Graduate School of Sustainability Science, Tottori University

4-101 Koyama-cho Minami, Tottori 680-8553

TEL (Direct): +81-(0)857-31-5342

E-mail: ag-kyoumu@ml.adm.tottori-u.ac.jp

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**Academic Year of 2024 Master's Program Department of Agricultural Science
Graduate School of Sustainability Science, Tottori University**

**Grade Skipping Admissions for Privately Financed International Students - October Admission -
Application Requirements**

The Department of Agricultural Science of the Graduate School of Sustainability Science, Tottori University is conducting a Grade Skipping Admissions for Privately Financed International Students - October Admission - to recruit independent and enthusiastic students from both internal and external institutions and train them to produce excellent scientists.

1. Department, Courses, Positions Available, Field of Education and Research

Course/Program	Positions Available	Field of Education and Research
General	A Few	「List of Faculty Members for General」 (see page 6)
Special program in bioresource utilization science of fungus and mushroom	A Few	「List of Faculty Members for Special program in bioresource utilization science of fungus and mushroom」 (see page 8)

2. Qualification Requirements

Applicants must fulfill all of criteria given from (1) to (2) below. Tottori University conducts qualification evaluation of the criteria in advance.

- (1) As of the end of September 2024, have been enrolled in a University for 3 years or more (excluding the period of leave of absence) or have finished 15 years of formal education.
- (2) As of the end of September 2024, have been expected to obtain at least three-quarters of the required graduation credits at the University the applicants belong to and recommended by the president or the dean of the University they belong to owing to specifically excellent grades.

For details of (2) above, please contact the Academic Affairs Section of Faculty of Agriculture, Tottori University in advance.

3. Application Procedures

(1) Application Period for qualification evaluation

Applications must be submitted from Tuesday, May 7, 2024 to Friday, May 17, 2024.

Reception time is from 9 am to 5 pm.

(2) Application Period

Applications must be submitted from Thursday, June 6, 2024 to Tuesday, June 11, 2024.

Reception time is from 9 am to 5 pm.

(3) Place of Submission

Please submit the application to the address below by mail.

4-101 Koyama-cho Minami, Tottori city, Tottori, Japan 680-8553

Academic Affairs Section of Faculty of Agriculture, Tottori University

TEL (0857) 31 – 5342

(4) Application Procedures

Applicants must fill in and submit the documents listed from 1 to 6 in the table below through the prospective primary supervisor in advance for the qualification evaluation of the criteria conducted by Tottori University. The result of the evaluation will be announced by Monday, May 27, 2024.

Successful applicants must transfer the Examination Fee (30,000yen) during the period from Thursday, June 6 to Tuesday, June 11, 2024. In order to know how to transfer the Examination Fee, please contact Academic Affairs Division, Faculty of Agriculture (email: ag-kyomu@ml.adm.tottori-u.ac.jp) by Thursday, June 6, 2024.

1. Application Form	Use the provided form
2. Manuscript of Oral Examination Presentation	Using the provided form, describe the research to be conducted after admission utilizing what you've learned previously in 1 page. Manuscript must be typed and prepared in English.
3. Academic Transcript	Applicants must submit an academic transcript issued by the head of last educational institution attended.
4. Letter of Recommendation	Applicants must submit a letter of recommendation issued by the head of last educational institution attended.
5. Passport etc.	Foreign applicants who reside in Japan must submit a copy of passport, and Residence Card (both side) or an official document that proves status of residence. Foreign applicants residing outside Japan must submit a copy of passport.
6. Certificate of Health	Applicants must submit a certificate of health completed by a medical doctor within six months of application date.
7. Examination Fee	30,000 Japanese Yen Please transfer the Examination Fee between June 6 and June 11, 2024. Please note

	<p>that we never refund the Examination Fee you paid under any circumstance except the following cases.</p> <p>(1) In the case of paying the Examination Fee, but not submitting documents for the application</p> <p>(2) In the case of paying the Examination Fee, but not accepting documents for the application</p> <p>(3) In the case of paying the Examination Fee twice</p> <p>If applicable (1)~(3), please be sure to contact Academic Affairs Division, Faculty of Agriculture (email address: mailto:ag-kyoumu@ml.adm.tottori-u.ac.jp).</p> <p>Applicants are informed how to get refund on the Examination Fee by e-mail.</p>
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4. Entrance Examination

Applicants will be evaluated based on document screening and oral examination.

(1) Document Screening

Based on the academic transcript, basic knowledge will be evaluated.

(2) Oral examination

Applicants must participate in the internet-based interview. The interview will be conducted during the period of Monday, July 1, 2024 to Thursday, July 4, 2024.

5. Applicants with Disability

Applicants with disability should submit a document (formats not specified) stating following along with a doctor's note or copy of physical disability certificate to the Academic Affairs Section of Faculty of Agriculture through the prospective primary supervisor by Friday, May 17, 2024 to discuss possibly required assistance/accommodations at examination.

(1) Applicant's name and address (Phone number should be provided as well)

(2) Desired field of education/research

(3) Graduated university, faculty and department etc.

(4) Type and level of disability

(5) Accommodations necessary for examination

(6) Accommodations necessary for course completion

(7) Accommodations made at the graduated university

(8) Description of daily life

6. Announcement of Examination Result

11 a.m. Monday, July 29, 2024

The result will be sent out to accepted applicants via mail. Besides, successful applicant's examinee's numbers will be posted on Tottori University's website at 11a.m. <https://www.admissions.adm.tottori-u.ac.jp/>

We will not be able to respond to your request by phone etc.

7. Admission Process

Instructions for admission process will be individually notified to accepted applicants.

(1) Processing Documents etc.

Dossier, photograph mount for student ID etc.

(2) Entrance Fee 282,000 Japanese Yen (Tentative)

(3) Tuition Fees 535,800 Japanese Yen / year [First Semester: 267,900 Yen, Second Semester: 267,900 Yen] (Tentative)

- Tuition Fees must be paid in November (First Semester) and May (Second Semester)
- Payment instructions will be provided to accepted applicants

(NOTES) a. Once submitted, the entrance fee will not be refunded under any conditions.

b. Students who wish to get an entrance/tuition fees waiver (or collection postponement) should not submit the entrance/ tuition fees upon admission process.

c. Above stated entrance/tuition fees amounts are tentative and may change at any time. Students will be asked to pay the revised amount while taking courses at Tottori University.

(4) Personal Accident Insurance for Students Pursuing Education and Research

i) Gakkensai : This is an accident insurance which covers injuries occurred as a result of a sudden accident while insured students are participating in regular or extracurricular activities, being on campus, or commuting to school.

Insurance premiums (2 years): 1,750 yen

Department in charge: Health Science Center (E-mail: hokekan-jimu@ml.adm.tottori-u.ac.jp)

ii) Insurance for International Students (Type E) : This insurance covers (1) Personal compensation responsibility : in case of causing injury to another person or damaging the property of others, (2) Rescuer expenses, etc. : compensate for the payment of transportation and accommodation expenses in case family members come to Japan to support the insured if he/she is hospitalized due to injury or illness for more than 3 days. (3) Movable property for daily use : in case of incurs a damage because his household goods are subject to fire or robbery in Japan. (4) Tenant Liability : in case of causing damage to a rented room due to an accident involving fire or water leakage in Japan. (Unlike "Gakkensai", there is no restriction on time and place)

Insurance amount (2 years): 6,470 yen

Department in charge: International Affairs Division (E-mail: kokuko-gaku@ml.adm.tottori-u.ac.jp)

(5) Place of Admission Process 4-101 Koyama-cho Minami, Tottori

Academic Affairs Section of Faculty of Agriculture, Tottori University

8. Extended Course System

This system provides students with fulltime occupation a chance to plan and complete the course within certain period of time (maximum of 4 years) beyond average period required for course completion (2 years).

Same amount paid for 2 year course tuition will split into 3 (or 4) according to the plan.

Applicants who wish to use this system should contact the Academic Affairs Section of Faculty of Agriculture upon admission process.

9. Entrance Fee Exemption (deferment) and Tuition Exemption

Entrance or tuition fees (full or half amount) can be exempted if students meet one of the following conditions and university sees the extreme difficulty of entrance or tuition fees payment. Selection will be based on the application.

- (1) Extreme difficulty paying for entrance or tuition fees although academic performance is excellent.
- (2) Within one year prior to the admission, defrayer of academic expenses has deceased, or either self or defrayer of academic expenses got affected by natural disasters.
- (3) Meets condition (2) and President of Tottori University recognizes the needs of waive in provided condition.

For more details, please contact Scholarship Section of Livelihood Support Office, Student Affairs Department. (E-mail st-syougaku@ml.adm.tottori-u.ac.jp)

10. Student Loan of Entrance Fee and Tuition Fees (Japan Finance Corporation)

This is an official financing facility of the expenses cost upon and during the enrollment at Tottori University.

In principal, applicants are students' parents or relatives who mainly make their living and meet the criteria. Students can receive less than 3,500,000 yen with a fixed interest rate and pay back only interest during the period of his/her enrollment at Tottori University. For more details, please contact call center for student loan. (TEL (0570) 008656)

11. Scholarship

Students who cannot afford to pay and are recognized as academically and personally outstanding, and healthy may be eligible to receive a scholarship. Selection will be based on the application.

For more details, please contact Student Exchange Section of International Affairs Division (E-mail kokukogaku@ml.adm.tottori-u.ac.jp)

12. Others

Please contact the prospective primary supervisor for any inquiries related to application, examination and admission.

List of Faculty Members for General, 2024

Research Field	Supervisor
Biodiversity	Shigenori KARASAWA
Geomorphology	Yoshinori KODAMA
Plant Ecology	Dai NAGAMATSU
Marketing Information Analytics	Li WAN
Economics of Consumer Behavior	Toshinobu MATSUDA
Farm Management	Ichizen MATSUMURA
Hydrology and sustainable management of headwater catchments	Hirokazu HAGA
Wood Science	Takaaki FUJIMOTO
Silviculture	Keisuke YAMANAKA
Tree Physiology	Fumiko IWANAGA
Agribusiness Accounting	Nahoko KIHARA
Geology (Stratigraphy, Palaeontology and Tectonics)	Yoshiaki SUGAMORI
Agriculture and Forest Policy	Daichi HAGA
Microbial Resource Science	Tadanori AIMI
Mushroom Breeding and Cultivation	Norihiro SHIMOMURA
Fungal Phylogeny	Kozue SOTOME
Agricultural Production Engineering	Kazuyoshi NONAMI
Theriogenology	*Mitsugu HISHINUMA
Management of Agricultural Production Process	Kazutaka KIDO
Protected Horticultural Science	Kensuke KONDO
Horticultural Science	Yoshihiro TAKEMURA
Plant Genetics	Hiroyuki TANAKA
Crop Production Science	Wataru TSUJI
Plant Disease Control Science	Kumiko OSAKI
Plant Breeding	Shun SAKUMA
Reproductive Physiology	Ryo NISHIMURA
Taxonomy and Ecology of Fungi	Naoki ENDO
Fungal physiology and ecology	Yuma OZAKI

* indicates instructors retiring at the end of March, 2025.

List of Faculty Members for General, 2024

Research Field	Supervisor
Molecular and Cellular Biology	Kinya AKASHI
Bio-functional Chemistry	Jiro ARIMA
Natural Products Chemistry	Atsushi ISHIHARA
Organic Chemistry	Tsuyoshi ICHIYANAGI
Bio-Organic Chemistry	Tsuyoshi KAWANO
Plant Pathology	*Motoichiro KODAMA
Developmental and Reproductive Biology	Yoko SATO
Veterinary Laboratory Medicine	Takashi TAKEUCHI
Glycochemistry	Jun-ichi TAMURA
Bioregulatory Chemistry	Takashi IWASAKI
Bioactive Chemistry	Kotomi UENO
Environmental Plant Physiology	Mariko OKA
Plant Molecular Biology	Hironori KAMINAKA
Laboratory Animal Science	Yukiko TOMIOKA
Applied Entomology	Hideshi NAKA
Food Physiology	Tomohiro BITO
Nutritional Science	Yukinori YABUTA

* indicates instructors retiring at the end of March, 2025.

List of Faculty Members for Special program
in bioresource utilization science of fungus and mushroom, 2024

Supervisor	Research Field
Dai NAGAMATSU	Plant Ecology
Li WAN	Marketing Information Analytics
Toshinobu MATSUDA	Economics of Consumer Behavior
Ichizen MATSUMURA	Farm Management
Nahoko KIHARA	Agribusiness Accounting
Tadanori AIMI	Microbial Resource Science
Norihiro SHIMOMURA	Mushroom Breeding and Cultivation
Kozue SOTOME	Fungal phylogeny
Kazuyoshi NONAMI	Agricultural Production Engineering
Kensuke KONDO	Protected Horticultural Science
Hiroyuki TANAKA	Plant Genetics
Wataru TSUJI	Crop Production Science
Kumiko OSAKI	Plant Disease Control Science
Naoki ENDO	Taxonomy and Ecology of Fungi
Yuma OZAKI	Fungal physiology and ecology
Kinya AKASHI	Molecular and Cellular Biology
Jiro ARIMA	Bio-functional Chemistry
Atsushi ISHIHARA	Natural Products Chemistry
Tsuyoshi ICHIYANAGI	Organic Chemistry
Tsuyoshi KAWANO	Bio-Organic Chemistry
*Motoichiro KODAMA	Plant Pathology
Mariko OKA	Environmental Plant Physiology
Hironori KAMINAKA	Plant Molecular Biology
Hideshi NAKA	Applied Entomology
Tomohiro BITO	Food Physiology
Yukinori YABUTA	Nutritional Science

* indicates instructors retiring at the end of March, 2025

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Application Form		Examinee's Number ※
Course/Program		
Field of Education/Research		
Name		<u>Photo</u> Attach a photo of upper body part taken from the right front, without hat/caps. Must be the picture taken within 3 months. L: 4 cm W: 3 cm
Sex	<input type="checkbox"/> Male • <input type="checkbox"/> Female	
Date of Birth	Year Month Day	
Qualification	University Faculty (School) of Department of YYYY MM <input type="checkbox"/> Graduation / <input type="checkbox"/> Expected Graduation / <input type="checkbox"/> Completion / <input type="checkbox"/> Expected Completion	
Current Address	Zip Code TEL	
Result Notification Address (List only if it differs from the current address)	Zip Code TEL	

- Notes
1. Circle on the items that apply
 2. Fill all column except for the ones marked with “※”
 3. **All applicants must communicate with their prospective primary supervisor of desired Field of Education and Research before submitting the application form.**

Name of Examinee			Examinee's Number	※
Emergency Contact Information	Name	ENG	Relationship to Applicant	
	Address	Zip code	TEL	
Resume Applicants must fill all column from Primary Education (Elementary School) to Tertiary Education (Undergraduate).				
	Name and Address of School		Period of Attendance	Year and Month of Entrance and Completion
Example	(Name) <i>Tottori Elementary School</i>		6 years	(From) <i>2000.4</i>
	(Location) <i>Tottori City, Tottori, Japan</i>			(To) <i>2006.3</i>
Primary Education (Elementary School)	(Name)		years	(From)
	(Location)			(To)
Secondary Education (Middle School)	(Name)		years	(From)
	(Location)			(To)
(High School)	(Name)		years	(From)
	(Location)			(To)
Tertiary Education (Undergraduate)	(Name)		years	(From)
	(Location)			(To)
(Graduate Level)	(Name)		years	(From)
	(Location)			(To)
	(Name)		years	(From)
	(Location)			(To)

Manuscript of Oral Examination Presentation

Entrance Examination	※	Name	
Field of Education and Research			

Do not fill the column with ※

Based on your knowledge, describe the research you'd like to conduct at the graduate school including research plan, background, and methods etc. You may include tables and figures (black and white). Manuscript must be typed (Font size: 11 or 12 point).